



HONG KONG CHINA SOFTBALL ASSOCIATION
中國香港壘球總會

中國香港壘球總會現正為3月份之國際賽事招募聯絡員，詳細如下：

香港亞洲男子壘球邀請賽 聯絡員 工作日期： 29/2/2024 to 4/3/2024

主要工作內容

- 每位聯絡員需負責一隊海外壘球隊伍。
- 聯絡員需於2月29日 及 3月4或5日前往機場接送隊伍。
- 聯絡員需協助安排負責隊伍之交通、膳食、住宿、訓練、賽事，以及是次活動相關事宜。
- 聯絡員需按隊伍時間表跟隨隊伍行動，大會將為聯絡員安排住宿。
- 聯絡員需出席大會安排之賽前簡介會。(28/2：下午六時半至七時半 -中國香港壘球總會會議室)
- 如聯絡員負責之隊伍提出賽事相關之要求，聯絡員需盡快通知大會總部。

經驗及要求:

- 年齡需為20歲或以上。
- 最少一年工作經驗。
- 有體育相關工作經驗優先。
- 需有良好溝通技巧。
- 流利英語/國語，懂日語優先。
- 基本電腦應用。

待遇

- 日薪 港元\$1000 (申請者請確定可於29/2至4/3，一共五天工作)
- 住宿 (酒店雙人房- 將安排另一位同性別之聯絡員同房)
- 每天三餐(酒店早餐；午餐飯盒；餐廳晚餐)



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香港國際女子壘球錦標賽 聯絡員 工作日期： 5/3/2024 to 11/3/2024

主要工作內容

- 每位聯絡員需負責一隊海外壘球隊伍。
- 聯絡員需於3月5日 及 3月11日前往機場接送隊伍。
- 聯絡員需協助安排負責隊伍之交通、膳食、住宿、訓練、賽事，以及是次活動相關事宜。
- 聯絡員需按隊伍時間表跟隨隊伍行動，大會將為聯絡員安排住宿。
- 聯絡員需出席大會安排之賽前簡介會。(28/2：下午六時半至七時半 -中國香港壘球總會會議室)
- 如聯絡員負責之隊伍提出賽事相關之要求，聯絡員需盡快通知大會總部。

經驗及要求:

- 年齡需為20歲或以上。
- 最少一年工作經驗。
- 有體育相關工作經驗優先。
- 需有良好溝通技巧。
- 流利英語/國語，懂日語優先。
- 基本電腦應用。

待遇

- 日薪 港元\$1000 (申請者請確定可於5/3至11/3，一共七天工作)
- 住宿 (酒店雙人房- 將安排另一位同性別之聯絡員同房)
- 每天三餐(酒店早餐；午餐飯盒；餐廳晚餐)

如有興趣之申請者可於15/2 或之前填寫網站Google Form，合適者將會安排參與簡單面試。

如有疑問，歡迎致電27110120向黃小姐查詢。



HONG KONG CHINA SOFTBALL ASSOCIATION
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Hong Kong China Softball Association (HKCSA) is going to hold 2 international events in March 2024, we are now looking for Liaison Officers for the event. Details as follow:

Hong Kong Asia Men's Invitation Tournament 2024 Liaison Offers **Duty Date: 29/2/2024 to 4/3/2024**

Main Responsibilities:

- Each Liaison Officer is responsible for One Oversea softball Team.
- Pick up and drop off team from the airport. (29/2: Pick up; 4/3 or 5/3 Drop off)
- Assist on the arrangement of the teams' transportation, meal, accommodation, training, competition, and other related issue.
- Liaison Officers are requested to stay with the team according to the schedule, HKCSA will provide accommodation for you.
- Liaison Officers are requested to attend the briefing session before the event.
(28/2: 6:30pm to 7:30 pm -HKCSA Meeting Room)
- Report to the HKCSA headquarter if the team had any special request.

Experience and Qualifications:

- Age 20 or above.
- Minimum 1 years working experience.
- Sports related working experience is preferred.
- Excellent interpersonal and communication skills.
- Fluent English / Mandarin, knowledge in Japanese is preferred.
- Basic Computer Skills (preferred)

Offer & Duration:

- HKD \$1000 per day (Applicants should be available to work from 29/2 to 4/3, total 5 Days)
- Accommodations (Hotel /Twins room share with same gender liaison officer)
- 3 Meal per day (Breakfast in Hotel; Lunch Box; Dinner in Restaurant)



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Hong Kong International Women Softball Championship 2024 Liaison Offers **Duty Date: 5/3/2024 to 11/3/2024**

Main Responsibilities:

- Each Liaison Officer is responsible for One Oversea softball Team.
- Pick up and drop off team from the airport. (5/3: Pick up; 11/3 Drop off)
- Assist on the arrangement of the teams' transportation, meal, accommodation, training, competition, and other related issue.
- Liaison Officers are requested to stay with the team according to the schedule, HKCSA will provide accommodation for you.
- Liaison Officers are requested to attend the briefing session before the event.
(28/2: 6:30pm to 7:30 pm -HKCSA Meeting Room)
- Report to the HKCSA headquarter if the team had any special request.

Experience and Qualifications:

- Minimum 1 years working experience.
- Sports related working experience is preferred.
- Excellent interpersonal and communication skills.
- Fluent English / Mandarin, knowledge in Japanese is preferred.
- Basic Computer Skills (preferred)

Offer & Duration:

- HKD \$1000 per day (Applicants should be available to work from 5/3 to 11/3, total 7 Days)
- Accommodations (Hotel /Twins room share with same gender liaison officer)
- 3 Meal per day (Breakfast in Hotel; Lunch Box; Dinner in Restaurant)

Interested applicants please fill in the website google form for liaison Officers Application on / before **15 February 2024** , **shortlisted candidates will be contacted for interview.**

Information provided will be treated in strict confidential and only be used for recruitment related purposes.